



Sales & Marketing Executive

Part time (3 days / week)

SKConsulting is a company offering Sales and Marketing services for selected Hotels and Resorts all over Greece mainland and islands. With a sensitivity towards brand and image, our company promises sales improvement and targeted market penetration.

Job Description:

- Hotel contracting administration
- Account management: following up tour operator profile, special offer loading, image loading...etc
- Cold calling of potential partners in West Europe mainly (Leisure travel trade as well as MICE agencies)
- Travel exhibitions preparation
- Preparation of marketing material and hotel presentations

Skills:

- Fluent in English. A second Europe language would be a big asset (German or Russian)
- Perfect knowledge of Microsoft office (Power Point, Excel, Word)
- Excellent communication skills
- Motivated to develop in the tourism field
- Highly structured and good attention to detail
- Must be creative and smart as well as a problem solver and a team player
- Experience in hotel front office / reservation department or in a DMC would be an asset but not a must.

Please email your CV in English language to celine.spataro@skconsulting.gr

<https://www.linkedin.com/company/skconsulting/>

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